



**HARIDEV JOSHI UNIVERSITY OF JOURNALISM AND
MASS COMMUNICATION**

Rajiv Gandhi Vidya Bhawan, Sarvepalli Radha Krishnan Shiksha Sankul,
JLN Marg, Jaipur

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e-mail : registrar@hju.ac.in

No. E-5(21)-HJU/GAD (S) / 2019 / Advertisement No-5
10927

Dated : 28.12.2021

Appointment for the Post of Vice-Chancellor

Haridev Joshi University of Journalism and Mass Communication, Jaipur

Search Committee invites applications/nominations from the distinguished academicians having a minimum of Ten Years experience as Professor in a University or a College or Ten Years experience in an equivalent position in a reputed research and/or academic administrative organization and, of highest level of competence, integrity, morals and institutional commitment as per the provisions of section 11(2) of The Haridev Joshi University of Journalism and Mass Communication, Jaipur Act, 2019 (Act No. 11 of 2019).

Candidates should be below 70 years of age as on the last date of receipt of applications. The appointment will be for a period of three Years or up to the age of 70 years, whichever is earlier.

Curriculum Vitae in the prescribed format, duly signed by the candidates along with required information and supporting documents should be submitted in the form of both the soft copy and the hard copy. The application/nomination should be addressed to the Chairman, V.C. Search Committee, Haridev Joshi University of Journalism and Mass Communication, Jaipur.

The soft copy of the application/nomination should be mailed at registrar@hju.ac.in by 15.01.2022. Hard copy of the application/nomination along with supporting documents must reach the "Registrar, Haridev Joshi University of Journalism and Mass Communication, Rajiv Gandhi Vidya Bhawan, Sarvepalli Radha Krishnan Shiksha Sankul, JLN Marg, Jaipur by 5:00 PM on 15.01.2022.

"Application for the post of Vice-Chancellor, Haridev Joshi University of Journalism and Mass Communication" and confidential should be super scribed on the envelope. The candidates are required to download the prescribed format for filling their applications/nominations from the University website www.hju.ac.in. For further informations, candidates may visit the University's website.

REGISTRAR

GUIDELINES

Procedure to be followed by Selection Committees for the post of Vice-Chancellors of State Universities

1. The Selection Committee may invite applications and nominations for the post of Vice-Chancellor through an open advertisement published in at least two national dailies and on the website of the Chancellor's Secretariat and of the respective University. The applications shall be invited in the name of Chairperson of the Selection Committee in soft and hard copies as per the prescribed format. (Annexure — 1)
2. "Application for the post of Vice Chancellor, (name of the University)" should be super-scribed on the envelope.
3. The applicants may be asked to submit CV/ Bio-data which must contain > general information (name, present position/ post last held, date of birth, address for correspondence, e-mail id and contact number), educational qualifications, area of specialisation, service details (including date of appointment on various posts and duration), administrative posts held, publications, number of persons a guided for PhD and M Phil degrees etc.
4. All applications of eligible individuals received shall be considered by the Selection Committee. However, the Committee may also suo-moto contact eligible and suitable individuals for considering their names. The Committee should make extra efforts to ensure that attention of qualified women candidates is drawn to the advertisement and that women candidates are given fair consideration.
5. The Selection Committee may establish its own procedures for screening and assessment of the candidates. The Committee may hold interactions with candidates for better assessment. The process of preparing a panel shall be completed within the time limit fixed by the Chancellor.
6. The Selection Committee, after presentation and interaction, shall prepare a panel of 3 to 5 names arranged in alphabetical order without any preference and submit the same in sealed cover to the Chancellor. The recommendation of each name shall be accompanied by a detailed write-up on the suitability of the person for inclusion in the panel for the post of Vice-Chancellor.
7. The CVs and the summary of relevant details of the candidates who are included in the panel for the post of Vice-Chancellor (in format at Annexure-III) shall be submitted in a separate sealed cover to the Chancellor.
8. The recommendation shall be signed by all the members of the Selection Committee.

Standard Fomat for C.V.

Latest Passport
Size Color
Photograph

1. Full Name in English:-.....
Full Name in Hindi: -.....
2. Short Name :-
3. Father's/ Mother's Name :-
4. Date of Birth:-
5. Present Address:-.....
6. Permanent Address:-
7. Present/ Last position held with full address :-
.....
.....
.....
.....
8. Telephone with STD Code:-
Landline (O):
Landline (R):
Fax. No.:
Mobile No.:
9. Email :
10. Website, if any:
11. Summary (Not more than 300 words) about the applicant:
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.....

12. (a) Academic Qualifications (beginning from the first degree received) :-

S. No.	Degree/ Course	Year	% of Marks/ Grade	Name of University	Remarks if any
1.					
2.					
3.					
4.					
5.					

12. (b) Post Doctoral/Training Experience including academic visits abroad:-

S. No.	Duration	Institution	Designation	Nature of Work

13. (a) Teaching Experience (from date of first appointment):-

S. No.	Position	Duration		Total Duration in years	Actual Date of Joining and Remarks if any
		From	To		
1.	Assistant Professor				
2.	Associate Professor				
3.	Professor				
4.	Others: Director/ Emeritus Professor/ Vice-Chancellor				

13. (b) Participation and contribution in relevant areas in higher education

	Organization	Area of specialization	Duration	
			From	To
Visiting Professor				
Resource Person				
Others (Specify)				

13. (c)

S.No.	Nomenclature of Innovative Academic Programmes formulated	Year of Introduction

13. (d) Important MoUs formulated for academic collaborations :

S.No.	MoUs formulated	Name of Agencies/ Departments involved	Year of MoU

13.(e) Position of Chairs:

S.No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the chair

14. (a) Experience of Academic Administration (viz Dean/ Director/ HoD/ Proctor/Warden/Superintendent/Registrar/IQAC etc.

S.No.	Name of Institution	Position Held	Task/ responsibilities assigned	Duration		Duration in Year	Remark If any
				From	To		

14. (b) Contribution un Corporate Life of University, Community Engagement, Experience of Pedagogy, Curriculum Framing and Conduct of Examination (University/State/National Level), Served in Statutory Bodies, University Recruitment Process etc.

S.No.	Name of Institution	Position Held	Task/ Responsibilities Accomplished	Period	Remarks if Any

15. (a) Research Experience:-

S.No.	Name of Institution	Research Position Held	Research Areas Pursued	Duration		Duration in Year
				From	To	

15. (b) Sponsored Research Projects :-

S.No.	Title of the Project	Funding Agency	Position Held	Duration		Remarks if Any
				From	To	

16. Special achievements:-

S.No.	Name of Institution	Position Held	Period	Detail of special achievement
1.				
2.				
3.				

17. Publications output :-

- i. No. of research papers published in international journals:-
- ii. No. of research paper published in national journals:-
- iii. Paper presented in international conference / seminars/ workshops
- iv. Papers presented in national conference /seminars/workshops
- v. Books authored :
- vi. Books edited/Chapter:
- vii. Popular articles:
- viii. Monographs:
- ix. Training Modules:
- x. Patents, if any:
- xi. Any other publications:

Note:- List of publications as above should invariably enclosed with C.V.

18. (a) Awards/Honors/Merit Certificates/ Applications/Fellow etc:

S. No.	Name of Award	Year	Details of awards/	Contribution for which award/ given

18. (b) Fellow of Academy/ Professional Societies etc.

S. No.	

19. Association with International institution / agencies / Societies.

S. No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

20. Association with National level institutions / agencies / Societies.

S. No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	
1					
2					
3					
4					
5					

21. Consulting experience

S. No.	Client /Organization Name	Nature of Assignment	Duration of Assignment

22. Guide assignments

S.No.	Level	No. of students guided
1.	P.G.	
2.	M.Phil	
3.	Ph.D.	
4.	Post Doctorate	

23. Your vision for the University (up to 500 words) :

24. Details of References, if any

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile
1.					

25. Are there any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/ Criminal court in India or abroad: YES/NO

[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies): YES/NO

[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]

27. Please attach

- (i) List of Publication.
- (ii) Appointment Order as Professor.
- (iii) Experience Certificate from Employer mentioning actual date of joining as Professor.
- (iv) Any relevant documents to (25) & (26).

DECLARATION BY THE CANDIDATE

I solemnly declare/affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

Signature of the Applicant